

## SAPTO General Membership Meeting Minutes September 19, 2011

- **Call to Order**
  - Meeting called to order by Chair - Bobbie Galang, at 7:28pm.
  - Opening Prayer and Pledge led by Vice Chair - Bonnie Cheng.
  - Bobbie Galang, introduced the Board Members for this year Vice-Chair - Bonnie Cheng, Recording Secretary - Toni Ellen Kleppin, Financial Secretary - Alanna Cheung, Treasurer - May Yan, and your 2 Auditors Mylien Yuan and Joanne Wong.
  - Bobbie acknowledged and thanked all Event Chairs present for taking on Leadership roles.
  - Bobbie acknowledged and thanked Connie Ng - Uniform Exchange Coordinator along with other parent volunteers for organizing the uniform exchange.
  - Bobbie thanked SAPTO Hospitality Chair, Deborah Parker-Wong for preparing a delicious dinner. Thanks also went out to 7<sup>th</sup> grade parents for providing desserts and refreshments for the evening.
- **Approval of Minutes**
  - The minutes were distributed. There were no changes to the May 15, 2011 General Membership meeting minutes. Motion to approve minutes - 1<sup>st</sup> by Ken Wu, 2<sup>nd</sup> by Sophia Nip. Motion carried for minutes of May 15, 2011 as published.
- **Officer Reports**
  - Chair - Bobbie Galang, requested that SAPTO donate \$100 to St. Anne parish in memory of Mr. Wong, a Co-Director of the Chinese School who passed away in September. An excerpt will be printed on the back of the missal "In memory of Mr. Wong from SAPTO". Funds raised by Parish will be applied towards the purchase of new church missals, goal is \$5,400. Motion to donate \$100 to St. Anne parish 1<sup>st</sup> Ken Wu, 2<sup>nd</sup> George Wu. Motion carried.
  - **Treasurer's Report:** (Bobbie Galang for May Yan)

Starting Balance for August 2011:	\$7,946.04
No Income has been reported as of yet:	\$0.00
Year to Date Disbursements	\$(2,005.00)
Ending Balance:	<u>\$5,941.04</u>
  - **Principal's Report:**
    - Mr. White welcomed all the parents to the first SAPTO meeting.
    - Encouraged donations for walk-a-thon, as opposed to paying donation out of pocket.
    - Encouraged to volunteer/attend at Dinner/Dance Auction.
    - Requested volunteer to sew simple panels for curtains (call or email him).
    - Requested volunteer to install sprinkler system on 14<sup>th</sup> Avenue which 1<sup>st</sup> grade parent, Ramelle Blake, volunteered for.
    - Acknowledged teachers present: 7<sup>th</sup> grade Pat Meek and Michelle Ferrari as well as coordinator Barbara Creedon.
    - Passed sentiment from Eva Wong that she thanked everyone for the cards and flowers regarding her husband's passing.
    - Reminder that there is no parking on Irving and Funston during pick up and drop off times.
    - Discussed C.L.A.W.
    - Thanked Bobbie and other board members for stepping up this year.
  - **Pastor's Report:**
    - (Bobbie Galang for Father Ray) Parish Festival has been moved to 2/24 - 2/26/2012.
- **Committee Reports**
  - **Health Room:** Co-Coordinator Daniel Gerard Sr. introduced new way to volunteer for health room at [www.signupgenius.com](http://www.signupgenius.com)
  - **Dinner Dance/Auction:** (Daniel Gerard for Event Chair - Lisa Marie Gerard). Requested volunteers. Can send questions/notes through son Daniel Gerard in 5-1.
  - **Walk-a-thon:** Coordinator Mie Mie Kwong requested volunteers for the event. Kick-Off of Walk-a-thon on September 28<sup>th</sup>, event on October 15<sup>th</sup>. Mie Mie asked the SAPTO General Membership for \$4,000 budget for the event. Motion to budget \$4,000 for the Walk-a-thon event - 1<sup>st</sup> Sophia Nip, 2<sup>nd</sup> Laurie Chin. Motion carried.
  - **Parish Liaison Hospitality:** (Bobbie Galang for Ann Yu and Stephanie Nocon, Co-Chairs). September's Family Mass went well, Carol Quan donated spaghetti and Cathy Chin donated juice. Ann and Stephanie asked for donations, especially from Schedule A Families - juice, cups, milk, or food. Motion to budget \$200 for parish hospitality. 1<sup>st</sup> Helen Poon, 2<sup>nd</sup> Bonita Chun. Motion carried.
  - **eScrip:** Ken Wu announced that the program is mandatory enrollment for all families this school year. Contact will be made if not signed up by November.  
Email: [www.sapto.escrip@gmail.com](mailto:www.sapto.escrip@gmail.com)
- **Event Reports**
  - **Gift Wrap Sale:** Anne Quesada reported that all orders are due by Thursday, 9/22. For every time items sold, a raffle ticket will be given to win an iPad2.
  - **Back to School Night 7<sup>th</sup> - 8<sup>th</sup> Grade:** (Bobbie Galang for Joanne Wong and Mylien Yuan, Event Co-Chairs). The event went smoothly. Parent donations and parent volunteers helped with set-up and clean up. Event was under budget and the total expense was \$67.53. Thanks to Joanne and Mylien for coordinating the event.
  - **Back to School Night K-6th Grade:** (Bobbie Galang for Melissa Dee, Event Chair). Melissa made calls for added clean-up crew needed and parents stepped up to help making the evening a success. With added donations from parent volunteers, the event was also under budget with a total expense of \$189.20. Thanks to Melissa for coordinating the event.

- **New Business**

- **Vacant Chairs needed:** Catholic Schools Week, Confirmation Reception (7<sup>th</sup> grade parent), 8<sup>th</sup> Grade Dinner/Dance (7<sup>th</sup> grade parent), 8<sup>th</sup> Grade Graduation Reception (7<sup>th</sup> grade parent), and Kindergarten Graduation and Potluck Reception. Please send email to Bobbie Galang if you are interested [bobbieg\\_31@yahoo.com](mailto:bobbieg_31@yahoo.com).

- **Open Discussion**

7.1 None

- **Adjournment**

Bobbie Galang Motion to adjourn the meeting. 1<sup>st</sup> Deborah Parker-Wong, 2<sup>nd</sup> Fanny Szeto. Motion carried. Meeting adjourned at 8:17pm.

Respectfully Submitted:  
Toni Ellen Kleppin, Recording Secretary  
September 2011